

HOW TO RUN AN EVENT AT THE BIG EXPERIMENT

- Be ready 15 min before event start time
- Pick up your envelope from the TD
- Gather your players together
- Take tickets/tokens & record how paid
- Run the event – be sure to have fun!
- Fill in all details on event envelope
- Bring envelope and winner to TD
- Go enjoy the rest of the con!

Be ready for your event at least 15 minutes before the event is to start. Be in your lab coat and make sure you know where your event is to take place. Ask the Tournament Director (the "TD" - who is wearing a turquoise lab coat) to show you which table(s) will be for your event's use and ask for your Event Envelope. Use this envelope to keep track of how players paid for the event and to store the tickets and tokens you receive. **DO NOT LOSE YOUR ENVELOPE!**

Everyone is required to have paid for the event in some way. Big Experiment Ribbons cover the cost of all Looney Labs events. If players do not have a Big Experiment Ribbon, then they are required to have either a specific ticket for the event or have enough tokens to cover the cost of the event. **WE CANNOT ACCEPT CASH AND WE DO NOT SELL TICKETS.** The players must purchase these from GAMA.

Gather your players. Players with specific event tickets have the highest priority for getting a seat. Event ticket holders have registered in advance and their seats are guaranteed. Next in priority are people who have the Big Experiment Ribbon, followed by people using generic tokens. Most of our events scale very well to large groups of people - notify the Top Rabbit if you feel you'll need some additional Rabbit Help to handle a large group.

Fill out your Event Envelope. Record the number of players paying with tickets, the number paying with tokens, and the number of players who have a Big Experiment Ribbon. After the event, make sure you fill out the winner's name so we have a record of all our winners.

Run your event. Make sure the players understand the rules and how the event will run – and how the winner is determined. This is usually fairly straightforward, in a tournament you'll need to explain your scoring system and organization so that everyone knows what to expect. Just make sure all players are aware of any special tournament rules and have fun!

Bring the medallion winner (or winners) to the Tournament Director. The TD will award the medallions. Give the Tournament Director your Event Envelope, congratulate the winner – and go on to have fun at the rest of the con.

THANK YOU FOR RUNNING AN EVENT FOR LOONEY LABS!!
We could not run the Big Experiment without you!